



PARK CITY BOARD OF REALTORS®

1889 Prospector Ave
Park City, UT 84060

Telephone (435) 200-6900 ☐ Fax (435) 200-6901 ☐ E-mail membership@ParkCityRealtors.com

Administrative Assistant Application

First & Last Name: _____

Preferred Phone: _____ **EMAIL:** _____

Physical Address _____ **City** _____ **State** _____ **Zip** _____

If Mailing is same as Physical, check box

Mailing Address _____ **City** _____ **State** _____ **Zip** _____

Agent Affiliation: (Name of agent(s) or Broker you are working for) (*Assistants working for more than one brokerage will need to have a member number for each brokerage and will be charged per member number*)

Name	Company	Member ID
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

I understand that I will be assigned a member ID for use in logging into the MLS and other websites, that I will access the MLS using *only* my own login and password. The monthly fee is currently \$10 which may be changed at the discretion of the Park City Board of REALTORS®. I also understand and agree to abide by the PCBR MLS Rules & Regulations and will not use the MLS services for my personal use (MLS data) or list or sell property.

Assistant Signature _____

Agent Signature (please print and sign) _____

I agree that I will be responsible for paying the \$10 monthly membership fees.

Broker Acknowledgement (please print and sign) _____

Today's Date: _____